

# Training Needs Survey

Class Name	Please Indicate the number from your agency:			Would Never Attend
	Need it Now	Would Like It	Might Need It	
Site Administrator Training				
Maintenance, Permissions & Workflow				
Content Entry Training for Site Administrators & Trainers				
Content Entry for CMA Users				
Content Entry: Train the Trainers				
Web Edit Pro				
Email Forms				
MIKids Content Entry				
SurfAid: Introduction				
SurfAid: Advanced				
Enhancing the Look & Feel of Your Site Through Modified Page Layouts & Components				
<b>Tips, Tricks &amp; Best Practices</b>				
A Series of Short Sessions:				
Tips & Tricks				
Best Practices for Content				
Best Practices for Images				
Keeping Links Up to Date				
Online Polls				
Keeping Content Fresh				
Using SurfAid Reports				
Including Content in the Portal Themes				
Tell us your opinion of the effectiveness of the Train the Trainer concept for Content Entry training:				
Suggestions for improvements in current classes offered:				
Suggestions for overall improvements in CMA training, i.e. materials, class length, delivery, communication of CMA training information:				
Suggestions for Other Classes:				
Agency:				
Name:				
Site(s):				
Phone:				
Role:				